

**Trumbull County Board of Health – Regular Meeting
November 20, 2019 – 1:00 PM
176 Chestnut Ave. NE * Warren, Ohio**

BOARD MEMBERS PRESENT: Thomas Borocz
Gregory Dubos
Dr. Harold Firster
Kathy Salapata, RN
John “Jack” Simon, Jr
John Messersmith, President Pro Tempore
Robert Biery, Jr, President

STAFF: Frank Migliozi, MPH, REHS/RS, Health Commissioner
Sandra Swann, RN, Director of Nursing
Kristofer Wilster, MPH, REHS/RS, Director of Environmental Health
Jenna Amerine, MPH, CHES, Health Educator
Natalie Markusic, REHS/RS, Accreditation Coordinator
Johnna Ben, Administrative Secretary

OTHERS: Robert Kokor, Legal Counsel
James J. Enyeart, MD, Medical Director

MINUTES

- I. **Board of Health Members Continuing Education:** 6 Functions of Public Health Governance & Financial Management/Performance Management
- II. **The meeting was called to order and the Pledge of Allegiance was said.**
- III. **Adoption of Agenda:** Mr. Migliozi requested that Item D. Approval of Grant Coordinator Job Description, be moved to after XIV. Executive Session.

MOTION: 19-165 made by Mr. Messersmith, second by Mrs. Salapata to adopt the agenda as amended.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- IV. **Approval of Minutes:** *MOTION: 19-166* made by Dr. Firster, second by Mr. Borocz, to approve the minutes of the October 23, 2019, regular meeting and public hearing as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Abstain

Motion carried.

- V. **Health Commissioner Report:** Mr. Migliozi presented a written report to the Board for their review. Mr. Migliozi informed the Board that the PHAB Board would be meeting to review our submission, and as soon as we hear the results, he would call and notify the Board Members.

MOTION: 19-167 made by Mr. Simon, second by Dr. Firster to accept the Health Commissioner's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VI. **Director of Nursing Report:** Mrs. Swann presented a written report to the Board for their review.

MOTION: 19-168 made by Mr. Messersmith, second by Dr. Firster to accept the Director of Nursing's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

VII. Director of Environmental Health Report: Mr. Wilster presented a written report to the Board for their review.

MOTION: 19-168 made by Mr. Borocz, second by Mrs. Salapata to accept the Director of Environmental Health's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

VIII. Health Educator Report: Ms. Amerine presented a written report to the Board for their review, along with results of the surveys that were taken at the Quinby Park and Bolindale Pop-Up Farmers' Markets. Ms. Amerine also informed the Board that the health district was awarded the Creating Healthy Communities grant for another five years, which is a great accomplishment because this grant cycle was a competitive grant. The Board congratulated Ms. Amerine on obtaining the grant for another five years.

MOTION: 19-169 made by Mr. Messersmith, second by Mrs. Salapata to accept the Health Educator's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

IX. Accreditation Coordinator: Mrs. Markusic presented a written report to the Board for their review. In addition, the Board was informed that the health district will be hosting a PHEP tabletop exercise on January 16, 2020, and will need one representative from the Board to attend.

MOTION: 19-170 made by Mr. Dubos, second by Mr. Simon to accept the Accreditation Coordinator's written report as presented.

Roll Call Vote:

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

- X. **Board Report:** Mr. Messersmith questioned as to the status of the basement renovations. Mr. Migliozi stated that the consultant is finalizing the bid specifications and they should be ready the beginning of December.

Mr. Biery read a letter from the Ohio Department of Health regarding health districts receiving \$108,000.00 for merging health departments. If any of the Board Members have any questions regarding this information, please direct them to Mr. Migliozi. Mrs. Salapata asked if this funding was for additional mergers, and how long it would be available? Mr. Migliozi stated that it would be for any new mergers, adding that although this funding was not available when the merger happened with Niles, we did receive monies for the merger with Girard. It is unknown at this time how long the state will be offering these monies.

- XI. **Old Business:** A. Passage of Revision of Regulation of the Trumbull County Combined Health District for Establishing Fees .06 Food A. – E. – 3rd & Final Reading – The fees are remaining the same for all fees categories, with the exception of vending, and all vending companies being affected by the fee change have been notified.

MOTION: 19-171 made by Dr. Firster, second by Mr. Borocz to approve the 3rd and final reading of the proposed vending fee change for licensing period 2020.

Roll Call Vote:

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery - Yes

Motion carried.

B. Alleged Code Violation – New Life Baptist Church – 504 Youngstown Kingsville Rd., Vienna Twp. – Atty. Shawn Sensky and Jeff Dreves were present representing the church. On October 4, 2018, the health district received an appeal to the Board’s Findings & Orders from Atty. Sensky. At that time, the Board granted an extension of one year to connect to the sanitary sewer. On October 9, 2019, we received another appeal from Atty. Sensky, wherein he requested to address the Board to ask for

an additional three-year extension. Atty. Sensky addressed the Board and requested a three-year extension from the Board's Findings & Orders, stating that the church is small, with approximately 75 members. The church is only used twice per week, Wednesday Bible Study and Sunday Service. The amount of money the church would have to expend for the connection is approximately \$20,000.00. Due to the financial hardship that it would cause the church, the very low usage, and other issues the church has been dealing with, such as having to search for a new pastor, the church was requesting an additional extension. Mr. Wilster explained that the state does not take into account the amount of sewage that is being generated; however, he did reach out to the Ohio EPA, and they said that if sewers are accessible they need to connect, and a three-year extension would be unacceptable. Initial orders were issued in 2013, so it has been over three years. Mr. Wilster stated that the health district is charged with enforcing the law, and an additional three years would be too much time. Mr. Wilster asked how much money the church had been able to save to put toward the connection, and how close they were? Atty. Sensky stated that he was unable to answer that question, but with the number of church members, the church does not currently have a large financial flow. Mr. Biery asked Mr. Wilster what the best avenue is for the health district and the church. Mr. Wilster responded that as far as the state is concerned, they want public health nuisances abated. Three years is too much time and, at most, he would suggest six months, because the EPA could come back on the health district for not enforcing the connection. Atty. Sensky asked if the Board would grant an additional one-year extension? Atty. Kokor queried as to whether the church would be back after the year asking for another extension? It was also asked if the church could take out a mortgage to pay for the connection. Atty. Sensky responded that he hoped that an additional extension would not be necessary. Mr. Dreves stated that they could possibly look into taking a mortgage out on the church, but when they lost their pastor, membership dropped. They are hoping that once their new pastor starts that the congregation will grow. Mr. Biery stated that the Board and the health district want to help the church, but they also have to help themselves. Atty. Kokor suggested that the Board grant the church a 60-day extension to allow them time to explore financial options. Mr. Migliozi added that the biggest concern is that this property falls under the H.B. 110 program, and the authority lies with the EPA for this program. Although we would like to help the church, the EPA is saying it is not acceptable, and any variance that the Board would grant, the EPA has to be notified. Mr. Simon asked if the EPA indicated what would be acceptable in this case? Mr. Wilster responded that they said ASAP. Following additional discussion, it was suggested that the Board table any action regarding this matter until the January meeting, allowing the church time to gather information to show what they have done within the last year to raise the funding. Mr. Wilster stated that he would be fine with the Board tabling the matter until January so that he could confer with the Ohio EPA, but added that if the Board chooses in January to grant an extension, that the 60 days be taken off the extension period.

MOTION: 19-172 made by Dr. Firster, second by Mr. Messersmith to table any action regarding the request from New Life Baptist Church until the January 2020 meeting.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

C. Agreement for Engineering Services – Lordstown Construction Recovery – Last month the Board gave authorization to enter into an agreement with Lynn, Kittinger & Noble for professional engineering services to review the 2020 C&DD application of Lordstown Construction Recovery, and the construction documentation for Phase VIIIc. The anticipated cost was not to exceed \$10,000.00; however, during the review of the application, it was noted that Lordstown Construction Recovery had made a request to use shredded tires as a drainage layer, and we were also made aware that the Ohio EPA issued Findings & Orders. Both of those items will cause additional review. Mr. Migliozi & Mr. Wilster requested authorization for an additional amount, not to exceed \$3,000.00 for the review.

MOTION: 19-173 made by Mr. Dubos, second by Mr. Simon to authorize an additional amount, not to exceed \$3,000.00, for the review of the Lordstown Construction Recovery's 2020 C&DD application.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- XII. **New Business:** A. Variance Request – Cara B. Ryser, 1982 Drummond Ave., Hubbard Twp. – Not present. Ms. Ryser is active duty military, currently living in the Cleveland, Ohio area. Ms. Ryser purchased this property, which was declared unfit by the Board of Health in 2018, with plans on tearing it down, and building a new home to enable her to move closer to her family. Since the structure was declared unfit, it is required that the well and septic system be abandoned upon demolition of the house. Ms. Ryser submitted the paperwork for the abandonment of the sewage system, but is requesting a variance to allow her to keep the existing private water system so that she can use it for the new home she wishes to build in the spring. Mr. Wilster recommended that the Board grant the variance for one year. After the one year, the private water system must be sealed or brought into compliance through alteration.

MOTION: 19-174 made by Mrs. Salapata, second by Mr. Borocz to grant a variance to Cara B. Ryser, 1982 Drummond Ave., Hubbard Twp., to allow the existing well to remain without sealing it to state specification. This variance shall be in effect for one year. After one year, the private water system must be sealed or brought into compliance through alteration.

Roll Call Vote:

Mr. Borocz – Yes

Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

B. Request to Address the Board – Carolyn & Jerry Jones – Mr. & Mrs. Jones requested to address the Board regarding three properties in Brookfield Township that they feel are discharging waste water onto their property, 7440 Stewart Sharon Rd. – 7445 Stewart Sharon Rd. – 7382 Stewart Sharon Rd., all of these properties have been issued orders to connect to the sewer. The Joneses stated that when the petition came through their area for sanitary sewers, they signed it and were in favor of the sewer being extended. They feel that they have been waiting for 19 years for this problem to be addressed, but it is being allowed to continue. Mr. Wilster responded that all of the properties were failed and issued orders to connect; however, our agency has to follow due process. Part of the due process is to allow the owners who do not respond to the orders to connect an administrative hearing. The problem is that there are many owners who do not respond, and there were 200 other files ahead of these; however, Mr. Wilster stated that he did have these files pulled and moved to the front. Administrative hearings were held with all of the owners, consent agreements were reached with all of them, and they are now on the clock to move forward; if they do not, the matters will be taken to court. After the process had been explained to them, Mr. & Mrs. Jones thanked Mr. Wilster and the Board for addressing the issue with them.

C. Adoption of the 2020-2022 Trumbull County Community Health Improvement Plan –

MOTION: 19-175 made by Mr. Simon, second by Dr. Firster to adopt the 2020-2022 Trumbull County Community Health Improvement Plan as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

D. Approval of Grant Coordinator Job Description – This item was moved to after Executive Session.

E. Passage of Changes to the Trumbull County Combined Health District's Medical Countermeasure (MCM) Dispensing Annex – The changes to the annex consisted of changing the name of Appendix 11 and adding a link between Appendix 11 and the MCM.

MOTION: 19-176 made by Dr. Firster, second by Mrs. Salapata to approve the changes to the Trumbull County Combined Health District's Medical Countermeasure (MCM) Dispensing Annex.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

F. Geauga-Trumbull Solid Waste District Contract – The 2020 contract was reviewed and no changes from the 2019 were made.

MOTION: 19-177 made by Mr. Messersmith, second by Mr. Simon to approve the 2020 contract with the Geauga-Trumbull Solid Waste District.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XIII. Citizens Comments – None

XIV. Executive Session: MOTION: 19-178 made by Mr. Messersmith, second by Mr. Dubos to close for executive session for discussion regarding personnel pertaining to employee promotion.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 19-179 made by Mr. Messersmith, second by Mrs. Salapata to reopen to public session.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried. (Closed 2:25 PM – Reopened 2:44 PM)

MOTION: 19-180 made by Dr. Firster, second by Mr. Simon to approve the Grant Coordinator job description, and authorize the Health Commissioner to hire an internal applicant for the Grant Coordinator position.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 19-181 made by Dr. Firster, second by Mr. Dubos to grant permission to the Health Commissioner to post to fill a vacant Health Educator position.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XV. Approval of Payment of the Bills: MOTION: 19-182 made by Mr. Messersmith, second by Mr. Borocz to approve the payment of the bills as presented.

Roll Call Vote:

Mr. Borocz – Yes

Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon - Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XVI. Date of Next Regular Meeting: December 18, 2019

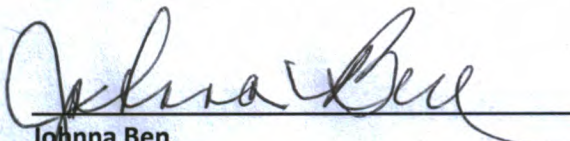
XVII. Adjournment: MOTION: 19-183 made by Mr. Messersmith, second by Dr. Firster to adjourn.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes


Motion carried. (Adjournment 2:47 PM)

RECORDED BY:



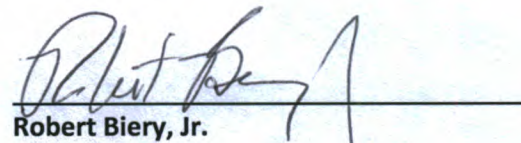
Johanna Ben
Administrative Secretary
Trumbull County Combined Health District

For



Frank Migliozi, MPH, REHS/RS
Health Commissioner and Secretary
Trumbull County Board of Health

ATTESTED BY:



Robert Biery, Jr.
President
Trumbull County Board of Health

Health Commissioner's Report – November 20, 2019 Board of Health Meeting

1) Budget/Financial

- Attached is the monthly financial report for October 2019. As of October 31, 2019, the general fund showed a positive cash balance of \$665,243.62 with our all fund balance at \$1,830,224.01.
- As we approach the year end, we will be watching the fund balances, making any necessary transfers, to ensure that we end the year in the black in all funds.

2) Time Study

- Attached is my time studied for the month of October. The bulk of my time was spent on administrative issues and the sewage program.

3) Vehicles

- Attached is the cost analysis for the month of October for the vehicles. The overall cost savings with the vehicles, for the month of October was \$2,230.13, with a year to date savings of \$15,323.09.

4) Building/Grounds

- The county is working on a project to repair sidewalks around various county owned building, including ours. As part of this project, they will also be removing the island at our entrance that contains the shrubs and our sign.
- We asked them to remove the island, as it has become a visual obstruction to those existing our parking lot, in addition to it being in some disrepair with missing or damaged block. After the island is removed, the sign will be reinstalled.

5) Union/Management

- I am pleased to announce that the tentative union contract was voted on and approved by the health district's union members on November 6th. This agreement will take effect January 1, 2020, and run through December 31, 2022.

6) Policies/Procedures – Revisions

- ENV-1090, Lot Split/Conceptual Approval
- ADM-1200, Employee Recognition Policy

TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT
As of October 31, 2019

FUND	BUDGET		SEPTEMBER		OCTOBER		YEAR TO DATE		REVENUE	EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
	REV	EXP	REV	EXP	REV	EXP	REV	EXP							
GENERAL FUND 950	\$ 2,210,627.81	\$ 327,886.63	\$ 125,343.57	\$ 204,087.24	\$ 148,580.39	\$ 204,087.24	\$ 1,860,569.30	\$ 1,672,932.30	\$ 187,637.00	\$ 537,695.51	24.32%	16.67%	\$ 665,243.62		
FOOD SERV FUND 951	\$ 363,567.12	\$ 1,207.32	\$ 26,616.31	\$ 2,964.18	\$ 2,964.18	\$ 26,190.50	\$ 324,663.40	\$ 332,045.83	\$ (7,382.43)	\$ 31,521.29	8.67%	16.67%	\$ 50,818.32		
CAR SEAT FUND 955	\$ 11,000.00	\$ 15.00	\$ -	\$ 30.00	\$ 30.00	\$ -	\$ 2,245.00	\$ 2,228.01	\$ 16.99	\$ 8,771.99	79.75%	16.67%	\$ 8,694.75		
PROJECT DAWN FUND 956	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	100.00%	16.67%	\$ 2,817.36		
PARKS/CAMPS FUND 958	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,202.20	\$ 3,320.00	\$ 882.20	\$ 680.00	17.00%	16.67%	\$ 882.20		
PRIV WATER SYS FUND 959	\$ 32,900.00	\$ 6,179.00	\$ 1,999.61	\$ 10,735.00	\$ 10,735.00	\$ 46,733.21	\$ 55,223.75	\$ 60,484.09	\$ (5,260.34)	\$ (27,584.09)	-83.84%	16.67%	\$ 49,833.25		
POOLS FUND 960	\$ 22,000.00	\$ -	\$ 110.00	\$ -	\$ -	\$ -	\$ 19,612.50	\$ 18,830.00	\$ 782.50	\$ 3,170.00	14.41%	16.67%	\$ 1,337.50		
REIMB SWD FUND 970	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	50.00%	16.67%	\$ 5,000.00		
CONSTRUCTION & DEMO FUND 972	\$ 1,306,217.84	\$ 102,171.20	\$ 90,576.12	\$ 101,393.59	\$ 101,393.59	\$ 119,522.35	\$ 983,637.79	\$ 968,130.82	\$ 15,506.97	\$ 338,087.02	25.88%	16.67%	\$ 431,629.74		
HSTS PROGRAM FUND 974	\$ 972,066.46	\$ 51,442.36	\$ 76,320.28	\$ 186,490.17	\$ 186,490.17	\$ 68,069.00	\$ 805,616.10	\$ 810,684.84	\$ (5,068.74)	\$ 161,381.62	16.60%	16.67%	\$ 260,338.18		
TB CONTROL UNIT FUND 979	\$ 76,593.96	\$ 150.00	\$ 5,484.67	\$ 60,465.08	\$ 60,465.08	\$ 7,195.94	\$ 64,468.28	\$ 63,728.81	\$ 739.47	\$ 12,865.15	16.80%	16.67%	\$ 58,531.94		
GRANTS	\$ 957,803.43	\$ 60,785.31	\$ 17,535.46	\$ 53,201.91	\$ 53,201.91	\$ 38,916.95	\$ 707,027.59	\$ 693,019.74	\$ 14,007.85	\$ 264,783.69			\$ 222,823.28		
PDOP FUND 952	\$ 157,992.50	\$ 19,392.48	\$ 7,317.08	\$ 3,750.00	\$ 3,750.00	\$ 1,288.66	\$ 131,036.94	\$ 118,330.86	\$ 12,706.08	\$ 39,661.64	25.10%	16.67%	\$ 37,699.39		
MCH FUND 953	\$ 70,071.30	\$ -	\$ 3,175.00	\$ -	\$ -	\$ 675.00	\$ 12,650.00	\$ 59,586.94	\$ (46,936.94)	\$ 10,484.36	14.96%	16.67%	\$ 10,434.36		
TUPCP FUND 954	\$ 87,931.72	\$ 7,250.00	\$ 1,203.33	\$ 24,750.00	\$ 24,750.00	\$ 1,585.33	\$ 98,500.00	\$ 75,262.51	\$ 23,237.49	\$ 12,669.21	14.41%	16.67%	\$ 47,669.21		
GVO FUND 963	\$ 54,954.74	\$ 3,513.00	\$ 481.32	\$ 10,001.00	\$ 10,001.00	\$ 481.32	\$ 49,899.00	\$ 34,340.68	\$ 15,558.32	\$ 20,614.06	37.51%	16.67%	\$ 24,658.06		
MQT FUND 964	\$ 40,656.77	\$ -	\$ -	\$ -	\$ -	\$ 6,428.71	\$ 34,233.14	\$ 33,993.01	\$ 240.13	\$ 6,663.76	16.39%	16.67%	\$ (0.00)		
PHEP FUND 971	\$ 126,806.37	\$ 6,303.66	\$ 56.50	\$ 1,146.12	\$ 1,146.12	\$ 30.95	\$ 123,939.08	\$ 115,791.29	\$ 8,146.79	\$ 11,014.08	8.69%	16.67%	\$ 21,329.16		
CHC FUND 976	\$ 177,968.22	\$ 8,819.06	\$ 2,026.45	\$ 13,554.79	\$ 13,554.79	\$ 11,815.57	\$ 110,634.55	\$ 95,873.20	\$ 14,761.35	\$ 82,095.02	46.13%	16.67%	\$ 24,078.13		
CFK FUND 977	\$ 49,400.00	\$ -	\$ -	\$ -	\$ -	\$ 13,018.60	\$ 12,350.00	\$ 41,018.60	\$ (28,668.60)	\$ 8,381.40	16.97%	16.67%	\$ 8,381.40		
MIECHV FUND 978	\$ 192,021.81	\$ 15,507.11	\$ 3,275.78	\$ -	\$ -	\$ 3,592.81	\$ 133,784.88	\$ 118,821.65	\$ 14,963.23	\$ 73,200.16	38.12%	16.67%	\$ 48,573.57		
* TOTAL	\$ 5,981,776.62	\$ 549,836.82	\$ 343,986.02	\$ 563,860.32	\$ 563,860.32	\$ 510,715.19	\$ 4,842,265.91	\$ 4,635,404.44	\$ 206,861.47	\$ 1,346,372.18	22.51%	16.67%	\$ 1,830,224.01		

* TOTAL FUND CASH BALANCE INCLUDES RESTRICTED FUNDS C&DD GROUND WTR (FUND 975) OF \$72,273.87

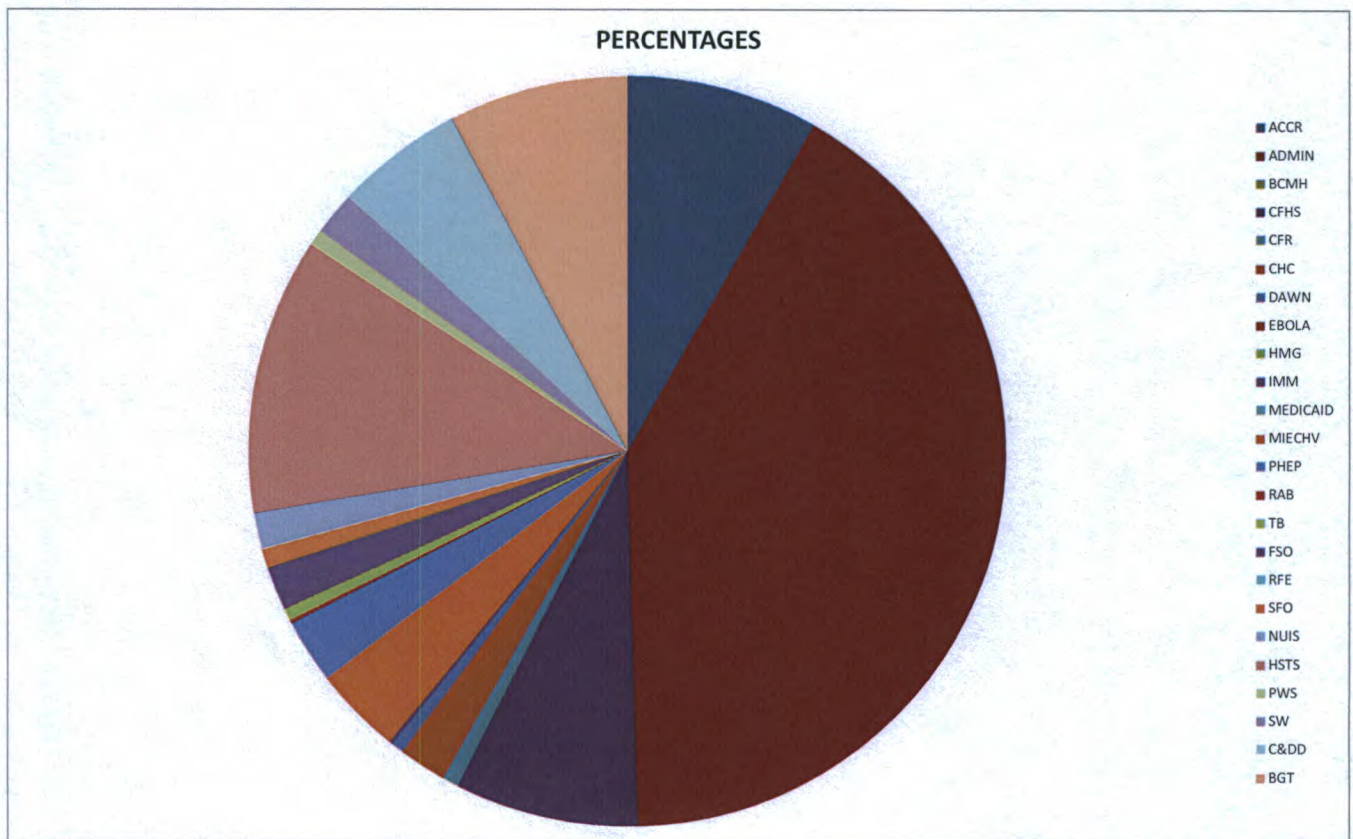
HEALTH COMMISSIONER WORK HOURS
OCTOBER 1, 2019 - OCTOBER 31, 2019

<u>SUMMARY -YTD</u>	<u>COUNT</u>	<u>MINUTES</u>	<u>PERCENTAGE</u>	<u>HOURS</u>
ACCR	48	720	8.2%	12
ADMIN	242	3630	41.4%	60.5
BCMh	0	0	0.0%	0
CFHS	46	690	7.9%	11.5
CFR	4	60	0.7%	1
CHC	12	180	2.1%	3
DAWN	3	45	0.5%	0.75
EBOLA	0	0	0.0%	0
HMG	0	0	0.0%	0
IMM	1	15	0.2%	0.25
MEDICAID	0	0	0.0%	0
MIECH	22	330	3.8%	5.5
PHEP	16	240	2.7%	4
RAB	1	15	0.2%	0.25
TB	3	45	0.5%	0.75
FSO	11	165	1.9%	2.75
RFE	0	0	0.0%	0
SFO	5	75	0.9%	1.25
NUIS	9	135	1.5%	2.25
HSTS	70	1050	12.0%	17.5
PWS	4	60	0.7%	1
SW	11	165	1.9%	2.75
C&DD	32	480	5.5%	8
BGT	45	675	7.7%	11.25
LUNCH	81	1215		20.25
SICK	2	30		0.5
OFF	0	0		0
VAC	36	540		9
HOLIDAY	32	480		8
TOTAL MINUTES	736	11040	100%	184
MINUTES LESS SICK, VAC, HOL, LUNCH		8775		

SUMMARY -YTD

ACCR	8.21%
ADMIN	41.37%
BCMh	0.00%
CFHS	7.86%
CFR	0.68%
CHC	2.05%
DAWN	0.51%
EBOLA	0.00%
HMG	0.00%
IMM	0.17%
MEDICAID	0.00%
MIECHV	3.76%
PHEP	2.74%
RAB	0.17%
TB	0.51%
FSO	1.88%
RFE	0.00%
SFO	0.85%
NUIS	1.54%
HSTS	11.97%
PWS	0.68%
SW	1.88%
C&DD	5.47%
BGT	7.69%

PERCENTAGES



OCTOBER 1, 2019 TO OCTOBER 31, 2019

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
	1	1405	0.58 \$ 814.90
	2	1227	0.58 \$ 711.66
	3	1279	0.58 \$ 741.82
	4	1306	0.58 \$ 757.48
	5	2021	0.58 \$ 1,172.18
	6	1236	0.58 \$ 716.88
	8	1396	0.58 \$ 809.68
	10	1647	0.58 \$ 955.26
	11	378	0.58 \$ 219.24
TOTAL		11895	\$ 6,899.10
GAS @25 MPG	475.8	\$2.17 / GAL	\$ 1,089.58
LEASE PAYMENTS on vehicles 1-6			\$ 1,767.54
INSURANCE	\$15,217.00 per year		\$ 1,268.08
TWO NEW VEHICLES (60 MONTHS)	\$16,312.98 EACH		\$ 543.77
TOTAL EXPENSES			\$ 4,668.97
TOTAL MONTHLY SAVINGS			\$ 2,230.13
2019 YTD SAVINGS			\$ 15,323.09



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS
Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483
www.tcchd.org



Public Health
Prevent. Promote. Protect.

Date: 11/13/19

To: TCCHD Board of Health

From: Frank Migliozi, Health Commissioner

RE: Revised Documents Approved

ENV-1090, Lot Split/Conceptual Approval

Revision: 002

Date: 10/31/19

- Added "Customer must...this process." after "Procedure".
- Added Attachments A & B.

ADM-1200, Employee Recognition Policy

Revision: 002

Date: 11/7/19

- In "Purpose", removed "is included...staff accomplishments."
- Removed 1.1, "Employee Quarterly Award".
- In 3.1, added "When an...meeting."

Trumbull County Combined Health District Nursing Department Board Report

Board of Health Report November 20, 2019 for October 2019

- As of November 4, 2019, Ohio has 3,374 confirmed Hepatitis A cases associated with the multi-state outbreak; age range 1 to 89 years old; 61% of the cases are male; 61% of the cases have been hospitalized and there are 16 deaths. These cases are spread between 82 Ohio counties; and Trumbull County has 23 cases associated with this outbreak.
- Legionella cases have been an ongoing concern in Ohio. Legionella is a bacterial infection associated with water sources contaminated with the organism. Humans become infected by inhalation of aerosolized contaminated water. Immunocompromised people have a higher risk for acquisition of Legionnaires' disease. Those at highest risk are persons 50 years of age and older, smokers, people with chronic lung disease, and people with other chronic illnesses such as diabetes, kidney failure or liver failure. Most people infected with Legionella become very ill and develop pneumonia. As of November 1, 2019, Trumbull has had 9 cases that have been confirmed, with 566 confirmed cases statewide. In 2018 Trumbull had 18 confirmed cases, with 930 cases statewide. ODH is planning to update and send guidance documents on how to handle environmental situations associated with Legionella.
- On October 2, 2019, TCCHD hosted a Point of Dispensing (POD) Drill. This was a requirement of the PHEP grant and it was led by Rita Spahlinger, R.N. Staff was notified, using TCCHD's Wireless Emergency Network System (WENS), that they were to report to the POD set up sometime during October 2, 2019. All TCCHD were provided just in time training for whatever role they would fulfill during a real event and provided an opportunity to walk through the POD and ask questions. Warren City Health District staff also participated in this drill.
- Beverly Cope, M.A. and Sandy Swann R.N. completed the week long Growing Great Kids (GGK) training. This is a required training for Home Visitors and Home Visitor Supervisors.
- TCCHD's Gestational Diabetes Mellitus (GDM) PDSA (Plan, Do, Study, Act) was highlighted by ODH during their webinar on October 23, 2019. Jen Francis, B.S. and Tara Lucente, L.S.W. facilitated the discussion and responded to participant questions. TCCHD's home visitors assess their pregnant and postpartum mothers for their GDM results and anyone that tested positive during their pregnancy is followed for one year postpartum. TCCHD will receive \$5000.00 for the home visitors' participation in this CQI (Continued Quality Improvement) project.
- Attached is a copy of the overdose report for October 2019.
- Attached is the October 2019 Project DAWN report, Influenza report and Animal Bite report.

Trumbull County Combined Health District
Nursing Department Board Report

Nursing Division Staff Report:

Reported Communicable Disease Cases for October 2019	
Chlamydia	55
CP-CRE	3
Cryptosporidiosis	1
E.coli, Shiga Toxin Producing	1
Gonococcal	19
Hepatitis A	1
Hepatitis B	4
Hepatitis B- perinatal	1
Hepatitis C (chronic)	14
Influenza A hospitalized	1
Lyme Disease	3
Meningitis-aseptic viral	3
Mumps	1
Psittacosis	1
Streptococcus pneumonia	1
Streptococcal Group A- Invasive	2
Syphilis	1
Varicella	1
	<u>113</u>

HOME VISITING PROGRAMS MONTH October 2019			
HMG – Maximum Cases – 70			
MIECHV – Maximum Cases - 57			
Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un- Kept Visits
HMG	64/9	66/7	52/11
MIECHV	51/5	49/5	28/9
Total Caseload	115/14	115/12	80/20

**Trumbull County Combined Health District
Nursing Department Board Report**

Month October 2019		
Nursing Programs	# of Services Provided	Clients Served
BCMh	7	7
Health Fairs / Presentations	0	
Car Seat Classes	3	12 families
Car Seats Provided	12 seats @ class 12 seats total	
Children Immunization Clinics	2 clinics	35 - Children
Adult Immunization Clinics	1 clinic	8 - Adults
TB Testing	1 clinic	5 – Adults Tested
Pregnancy Testing	0 tests	
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	0	
	Adult Clinic-	22 scheduled; 9 NS, 0 CX, 13 seen
	Children Clinics -	25 scheduled; 5 NS, 1 CX, 19 seen
Immunization Appointments		16 walk ins @ Mesopotamia
TB Clinic Appointments	0	0
TB Nurse Appointments	0	0
		2@ classes 2 Hosp. 2-HV
Cribs for Kids	1 class	Total cribs - 6
Tobacco Meetings	3	38
DAWN Program	See attached sheet	See attached sheet

Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2019

Person Completing Form: OCTOBER

Phone: 1-330-675-2489

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	0	0		0	0
CAT	3	1	0	4	4	0
DOG	22	0	0	22	22	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	2	0	0	2	2	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
TOTAL	27	1	0	28	28	0

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program
Bureau of Infectious Diseases
Ohio Department of Health
35 E Chestnut St., 6th Floor
Columbus, OH 43215

Fax: (614) 564-2456

Email zoonoses@odh.ohio.gov

Project DAWN

Oct. 2019

Kits from the Health Dept.: 0

Refills: 12

People Trained: 0

First Responder Refills: 0

First Responder Kits Used: 10

Successful: 10 Unsuccessful: 0

Total Year to Date:

Kits from the Health Dept.: 178

People Trained: 185

Refills: 98

First Responder Refills: 428

First Responder Kits Used: 113

Successful: 112 Unsuccessful: 1

Kits from Health Dept.:

Successful: 13 Unsuccessful: 1



October 2019 cumulative data compiled by the Trumbull County Combined Health District



Public Health
Prevent. Promote. Protect.

Updated 11/1/2019

Zip Code	Number	Percent
44402	5	0.99%
44403	3	0.59%
44404	0	0.00%
44410	18	3.56%
44417	5	0.99%
44418	3	0.59%
44420	43	8.50%
44425	18	3.56%
44428	6	1.19%
44430	10	1.98%
44437	5	0.99%
44438	7	1.38%
44439	0	0.00%
44440	7	1.38%
44444	26	5.14%
44446	53	10.47%
44450	4	0.79%
44453	0	0.00%
44470	10	1.98%
44473	9	1.78%
44481	31	6.13%
44482	1	0.20%
44483	84	16.60%
44484	67	13.24%
44485	90	17.79%
44491	1	0.20%
Total	506	100.00%

Age Range	Number	Percent
0-19	32	6.32%
20-30	167	33.00%
31-40	162	32.02%
41-50	71	14.03%
51-60	52	10.28%
61-70	18	3.56%
71-90	4	0.79%
Total	506	100.00%

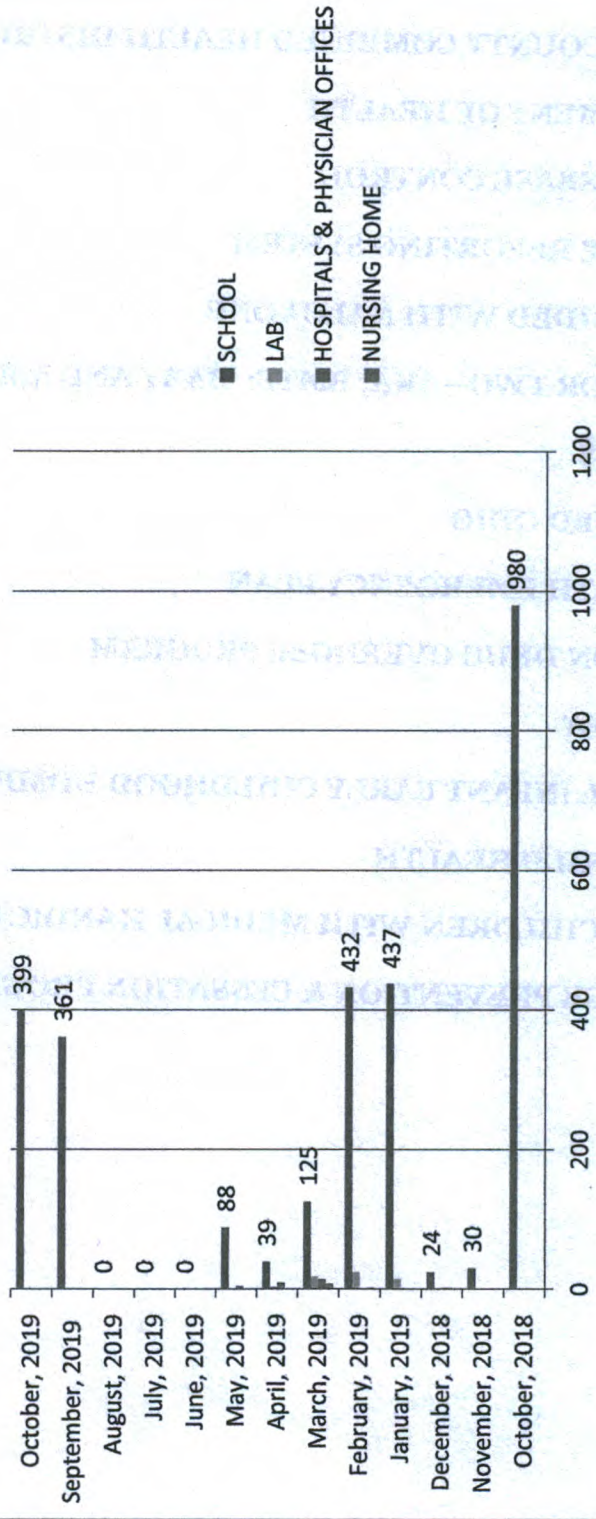
Gender	Number	Percent
Male	333	65.81%
Female	173	34.19%
Total	506	100.00%

Hospital Steward	Number
January	21
February	22
March	32
April	42
Total	117

Days of the Week	Number	Percent
Monday	71	14.03%
Tuesday	52	10.28%
Wednesday	82	16.21%
Thursday	75	14.82%
Friday	89	17.59%
Saturday	74	14.62%
Sunday	63	12.45%
Total	506	100.00%

2019 Months	Number	Percent
January	18	3.56%
February	21	4.15%
March	26	5.14%
April	35	6.92%
May	64	12.65%
June	70	13.83%
July	61	12.06%
August	78	15.42%
September	74	14.62%
October	59	11.66%
November		0.00%
December		0.00%
Total	506	100.00%

2018-2019 Influenza statistics



Trumbull County Combined Health District
Nursing Department Board Report

ACRONYMS

TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT

ODH: OHIO DEPARTMENT OF HEALTH

CDC: CENTER FOR DISEASE CONTROL

ODRS: OHIO DISEASE REPORTING SYSTEM

DAWN: DEATHS AVOIDED WITH NALOXONE

MQT: MOM'S QUIT FOR TWO—AKA: BMTF: BABY AND ME TOBACCO FREE

CFK: CRIBS FOR KIDS

GVO: GET VACCINATED OHIO

PHEP: PUBLIC HEALTH EMERGENCY PLAN

PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM

HMG: HELP ME GROW

MIECHV: MATERNAL INFANT EARLY CHILDHOOD HOME VISITING

MCH: MATERNAL CHILD HEALTH

BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS

TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM



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Public Health
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS ✓
Director of Environmental Health Report
November 20, 2019

- **Permits & Applications for October 2019:**
 - Residential Septic41
 - Private Water Systems55
 - Plumbing – Residential37
 - Plumbing – Commercial10
 - Real Estate Applications41

- **Inspections for October 2019:**

<ul style="list-style-type: none"> - Private Water Systems26 - Plumbing87 - Manufactured Home Parks4 - Schools14 - Public Pools/Spas5 - Tattoo & Body Piercing1 - Campgrounds0 - Food Service Operations167 - Food Service Mobile Units2 - Food Service Temporary Units5 - Retail Food Establishments ...44 - Mosquito Investigations0 - Institution Inspections0 - Nuisances – Sewage8 	<ul style="list-style-type: none"> - Nuisances – Solid Waste66 - Nuisances – Housing10 - Nuisances – Grass0 - Rodent Control (Complaints)10 - Real Estate Evaluations119 - Residential Sewage272 - O & M Sampling255 - Semi-Public Sewage Systems6 - Solid Waste Landfill2 - C&DD1 - Smoking Investigations2 - Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling21 - Other:0
---	--

- **Administrative Hearings Scheduled for October 2019:**

<ul style="list-style-type: none"> - Private Water Systems0 - Sewage Complaints1 - Real Estate Upgrades26 - Animal Complaints0 - Other:0 	<ul style="list-style-type: none"> - Solid Waste6 - Point of Sale12 - Sewer Tie Ins0 - O & M4
---	---

- **Administrative Hearing Outcomes for October 2019:**

<ul style="list-style-type: none"> - Complied17 - No Shows – F & O Issued24 - Tabled3 	<ul style="list-style-type: none"> - Consent to Board Order2 - Vacant3 - Cancelled0
---	--

- Attached please find the status updates on the Board’s Findings & Order’s cases

**Board's Findings Orders Update
TCCHD**

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting	Findings & Orders	Time-frame	Status
Stein	Charles & Janet	2037 Niles Cortland	Bazetta	sewer tie in	1/9/18	Connect to available sewer line & abandon tank	01/01/20	Sanitary Engineers looking at pump tank
Fisher	William & Elma	3160 Housel Craft	Farmington	Real estate	6/14/18	Submit paperwork, obtain a PTI and complete installation	90 days	William deceased - tickled until 2/1/20 for Elma
Kawecki	Samuel	1608 Keefer	Liberty	real estate upgrade	8/14/18	Submit paperwork, obtain a PTI and have system installed	05/01/19	Info sent to Julie Green for grant - tickled 11/10/19
Thomas New Life Baptist Church	Thomas E.	3555 Woodside Dr.	Warren	Tank abandonment	9/6/18	Abandon septic tank	30 days	Permit to abandon tank 10/31/18 - good for one year.
		504 Youngstown Kingsville	Vienna	Commercial sewer tie in	10/24/18	Connect to available sewer line & abandon tank	12 months	pending
Stolba	Benjamin J.	3198 State Route 534	Southington	PWS	1/17/19	Provide proof well sealed or submit new application with fee	08/29/19	10/8/19 sealing permit
Duchene	Steven	410 Warner	Liberty	Real estate upgrade	1/29/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Lawsuit
Fenton/Petrey	Brandy/Paul	7736 State Route 46	Greene	PWS	1/31/19	Seal non-primary well or bring into compliance	30 days	3/12/19 permit issued - good for one year
McCabe	Catherine J.	3399 Hughes	Weathersfield	Real estate upgrade	2/12/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Niles Court
Miller	Daniel L.	8260 Parkman Mespo	Mesopotamia	PWS	2/14/19	Submit pump completion form & schedule water test	30 days	8/29/19 site visit by Rod
Batton	Clifford E.	3754 Newton Falls Bailey	Newton	Real estate upgrade	3/5/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	Newton Falls Court
Ayers	Theodore & Jamie	2533 Ridge	Fowler	Real estate upgrade	3/19/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	Central District Court
Miller Jr.	Robert F.	2845 Custer Orangeville	Hartford	Real estate upgrade	3/19/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Scott	Shirley M.	2118 Peck Leach	Bloomfield	Real estate	4/2/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Lehman Jr.	Donald V.	3613 Liberty	Hubbard	Temporary Fix	4/2/19	Pump tank & obtain plumbing permit	30 days	5/9/19 Plumbing permit issued - good for one year
Westberg	Brian P.	3819 Homewood	Hubbard	Temporary Fix	4/9/19	Pump tank & obtain plumbing permit	30 days	Plumbing permit issued 7/25/19 - good for one year
Brzysck	Kevin H.	2076 Hyde Shaffer	Bristol	Real estate	4/9/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	Newton Falls Court
Mackey	Barbara	1231 Patchen	Howland	Animal complaint	4/25/19	Cease harboring or feeding cats	30 days	7/31/19 Rod to revisit site
Marsh	George A.	286 Niles Vienna	Vienna	Real estate upgrade	5/7/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	Girard Court
Houser	Harry & Madonna	5626 State Route 88	Vernon	Real estate upgrade	5/7/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	Complied
Stanko Properties LLC		4816 Coal	Vienna	Real estate	5/7/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Girard Court
Crespo	Maria	1772 Kinsman	Bloomfield	PWS	5/9/19	Seal non-primary well or bring into compliance	30 days	good for one year
McLean	Eric & Stephanie	3911 N. Pricetown	Newton	PWS	5/9/19	Seal non-primary well or bring into compliance	30 days	PWS permit issued 6/27/19 - good for one year
Williams	Eric	7078 Mahoning	Champion	Real estate upgrade	5/14/19	Submit paperwork, obtain a PTI, and have system installed	60 days	7/31/19 Rod has file 5/30/19 Permit issued - good for one year

**Board's Findings Orders Update
TCCHD**

Weaver	William J.	5799 Ensigh	Farmington	Real estate	5/28/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	Newton Falls Court
Caparanis	Deborah Ann	2678 Randall	Newton	Sewage complaint	6/25/19	Submit paperwork, obtain a PTI, and have system installed	09/01/19	Repair completed - re-check 3/20/20
Olejnik	Claretta Jean	1611 Johnson Plank	Bazetta	Real estate	7/16/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Central District Court
Klein	Tresa R.	5368 Fisher Corinth	Johnston	Real estate upgrade	7/30/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Suhar	Michael W.	7168 Orangeville Kinsman	Vernon	Real estate	7/30/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Eastern District Court
Detweiler	David & Lydia	5411 Warren Painesville	Farmington	Real estate	8/6/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Detweiler	David & Marcia	1050 Bristol Champion Townline	Champion	Real estate	8/6/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Paperwork submitted 10/29/19
Carr	David P.	6486 Oakfield North	Bristol	Real estate	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	complied
Patchin	Rebecca	4450 Ophelia	Newton	Real estate upgrade	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Cartwright	David & Deborah	2120 Kinsman	Greene	Real estate	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Booty	Gregory C.	840 Niles Vienna	Howland	PWS	8/15/19	Provide proof well sealed or submit new application with fee	30 days	8/21/19 permit issued
Manion	Melissa S.	3987 Youngstown Kingsville	Fowler	PWS	8/15/19	Submit \$97 and schedule retest of water	30 days	Central District Court
Miller	Andy J L	4842 Gates East	Mespo	Real estate upgrade	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Kirby	Kevin & Linda	8425 Warren Painesville	Bloomfield	Real estate	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Tingler Bingham	Shelby	3927 Nelson Mosier	Braceville	Real estate upgrade	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Miller	Ervin & Mary Ann	9476 N. Girdle	Mespo	Real estate	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Kurtz	Christopher & Esther	5594 Parkman Easterly	Farmington	PWS	8/29/19	Bring PWS into compliance	30 days	10/22/19 new permit issued
Upson/Dunkley-Gaskings	Steven/Tsahai	4920 Warren Sharon	Vienna	Real estate	9/3/19	Submit paperwork, obtain a PTI, and have system installed	03/01/20	pending
Campbell/MacDonald	Patricia/John	4253 Hoagland Blackstubb	Bazetta	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Strader	Mark L.	4006 Selkirk Bush	Newton	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Bartholomew	Daniel & Katie	2368 Barclay Messerly	Southington	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Rust Jr.	Audry & William	8287 Main	Kinsman	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	pending
TH Partners LLC		8437 N. Main	Kinsman	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	pending
Kinsman Land Company LLC		8616 Main	Kinsman	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	pending
Ambrose	Michael & Kristen	7856 Wayland	Kinsman	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	pending
Jardine Enterprises Inc.		4494 Warren Sharon	Vienna	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	pending
Hershberger	Raymond & Edna	4550 Larson West	Farmington	Real estate	9/17/19	Connect to sanitary sewer Obtain plumbing permit & correct plumbing issues	30 days	9/30/19 Plumbing permit issued

Board's Findings Orders Update

TCCHD

Ross	James & Kaitlin	3550 Warren Painesville	Southington	Real estate upgrade	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Hites	Jesse	1980 Phalanx Mills Herner	Southington	Real estate upgrade	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Gilanyi	Bradley	5429 U.S. 422	Southington	Real estate upgrade	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Battison	Thomas & Carrie	4550 State Route 422	Southington	Real estate	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Wolford	Paul & Becky	3605 Four Mile Run	Weathersfield	Addition	9/24/19	Submit inspection application with fee	30 days	In error - close
Hembree Jr.	Edgar	5705 Ridge	Johnston	Real estate	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Nemes	Ilie & Rodica	3499 Homewood	Hubbard	O&M	9/24/19	Obtain service contract and complete repairs	30 days	Complied
Snyder	Raymond W.	1289 Youngstown Kingsville	Vienna	PWS	9/26/19	Submit PWS application & seal well	30 days	pending
Appel	Thomas & Marlene	6350 State Route 45	Bristol	Real estate	10/1/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Gibson	Jack William	516 State Route 534	Braceville	Real estate	10/1/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Battison	Thomas & Carrie	1473 Melbourne	Vienna	O&M	10/1/19	Pump tanks & system must be fully functional	30 days	pending
Williams	Kristen R.	1735 Pleasant Valley	Liberty	O&M	10/1/19	Obtain service contract and complete repairs	30 days	pending
Pauley	Frank E.	1510 Millicent	Liberty	O&M	10/1/19	Obtain service contract and complete repairs	30 days	pending
Fentress/Cochrane	Roger/Sandra	2575 Tibbetts Wick	Liberty	O&M	10/1/19	Obtain service contract and complete repairs	30 days	pending
Caldwell	Nathaniel & Karen	5859 State Route 534	Farmington	Real estate	9/17/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Xenikis	Smolenskis & Dana	5963 Mount Everett	Hubbard	Real estate	10/8/19	Repair leach field & dye test	6 months	pending
Beard	Mark D.	2355 Henn Hyde	Bazetta	Real estate upgrade	10/8/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Miller	Aaron M.	4932 Stroups Hickox	Farmington	Real estate	10/8/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Donithan	Nanette	3311 Bushnell Campbell	Hartford	Real estate	10/8/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Champ III	Jesse & Tessa	493 Wilson Sharpville	Bazetta	Real estate	10/15/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Jones	Lorena & Leah	6124 Bushnell Campbell	Vernon	Real estate upgrade	10/15/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Kittrell	Troy D.	6624 Sodom Hutchings	Liberty	Real estate upgrade	10/15/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
McNeal	Frank	3724 Oakview	Weathersfield	Solid Waste	10/17/19	Remove solid waste & submit receipts	30 days	pending
Miller	Noah M.	4339 Donley	Mespo	Point of Sale	10/17/19	Submit Point of Sale application with fee	30 days	pending
Miller	John C.	3448 Hoffman Norton	Southington	Point of Sale	10/17/19	Submit Point of Sale application with fee	30 days	pending
Yoder Jr.	Freeman F.	4909 Parks West	Mespo	Point of Sale	10/17/19	Submit Point of Sale application with fee	30 days	pending

Board's Findings Orders Update

TCCHD

Byler	James D.	4896 Gates East, front house	Mespo	Real estate	10/8/19	Pump tanks, replace splitter box & correct plumbing issues	30 days	pending
A&M Development		Fairgreen	Champion	Solid Waste	10/24/19	Remove solid waste & submit receipts	60 days	pending
Garretson	Florence & Christopher	247 Meadowbrook	Warren	Solid Waste	10/24/19	Remove solid waste & submit receipts	60 days	pending
Series 51		16 Fox	Hubbard	Solid Waste	10/24/19	Remove solid waste & submit receipts	60 days	pending
Miller	Noah	9519 State Route 534	Mespo	Point of Sale	10/24/19	Submit Point of Sale application with fee	30 days	pending
O'Brien	Alan & Carrie	4581 Smith Stewart	Vienna	Real estate upgrade	10/29/19	Submit paperwork, obtain a PTI and have system installed	02/01/20	pending
Perry	Brian J.	996 Scoville North	Vienna	Real estate upgrade	10/29/19	Submit paperwork, obtain a PTI and have system installed	03/01/20	pending
Curry/Galgozy	Nancy/Patricia	4410 Smith Stewart	Vienna	Real estate upgrade	10/29/19	Submit paperwork, obtain a PTI and have system installed	05/01/20	pending



**Report of the Health Educator
Trumbull County Combined Health District
Jenna Amerine**

October 2019 for November 20th Board Meeting

Creating Healthy Communities Grant

- CHC Grant Activities:
 - Attended CHC All-Project Call on October 10th.
 - Submitted CHC 3rd Quarter report.
 - Continue completing CHANGE Tool post assessments with local stakeholders.
 - Attended Healthy Community Partnership Steering Committee Meeting on October 1st.
 - Participated in TCCHD POD Drill on October 2nd.
 - Attended CHC Tobacco 21 Update Call on October 2nd.
 - Hosted CHC Site Visit on October 3rd.
 - Attended Quinby Park Playground completion ribbon cutting on October 4th.
 - Hosted Quinby Pop-up Farmers' Market on October 4th.
 - o 67 in attendance
 - Attended Tobacco Free Ohio Alliance Meeting in Columbus on October 8th.
 - Hosted Bolindale Pop-up Farmers' Market on October 9th.
 - o 16 in attendance
 - Attended Warren City Council Meeting on October 9th.
 - Met with Warren City's Healthy Food Access Coordinator on October 10th.
 - Hosted Ohio Healthy Program Training Classes on October 11th.
 - Attended Health Educator's Institute Conference on October 16th-18th.
 - Presented on City Club's Complete Streets & Transportation Panel on October 23rd.
 - Attended Healthy Community Partnership Meeting on October 24th.
 - Attended Brookfield Safety Day on October 30th.
 - Attended Complete Streets Meeting with Warren City Law Department on October 31st.
- Continue to promote the Facebook and Twitter Pages as well as post informational material and programs on the site.
- Continue to oversee the CHC Intern's duties.
- Attended Weekly Administrative Meetings and Accreditation Meetings.
- Attended County Wellness Lunch & Learn Session on October 9th.
- Attended County Wellness Committee Meeting on October 2nd.
- Attended TCCHD Strategic Plan Meetings on October 3rd, 23rd, & 30th.

Days Worked

- 21

Early, Late and Weekend Hours

- Worked late on October 4th for Quinby Pop-up Farmers' Market.
- Worked early on October 8th for Tobacco Free Ohio Alliance Meeting in Columbus.
- Worked late on October 9th for Bolindale Pop-up Farmers' Market and Warren City Council Meeting.
- Worked late on October 23rd for City Club Complete Streets Panel.

Plans for November 2019

- Continue operating and updating the Facebook and Twitter Pages.
- Attend Accreditation and Weekly Administrative meetings.
- Continue to oversee the CHC Intern on her duties and responsibilities.
- Attend Healthy Community Partnership Steering Committee Meeting on November 5th.
- Attend Good Food Here Call on November 5th.
- Attend CHC Active Transportation Call on November 5th.
- Attend TCCHD All-Staff Training on November 6th.
- Attend CHC All-Project Meeting in Columbus on November 7th.
- Attend Howland Park Board Meeting on November 8th.
- Attend Women United Meeting on November 13th.
- Attend Bike Cleveland Presentation on November 18th.
- Host CHC 4th Quarter Coalition Meeting on November 20th.
- Attend Healthy Community Partnership Meeting on October 22nd.
- Meet with Healthy Food Access Coordinator on November 21st.
- Attend Healthy Community Partnership Active Transportation Meeting on November 26th.



2019 Bolindale Pop-Up Farmers' Market Survey Results
Ukinebo O'Basuyi, CHC Intern & Jenna Amerine, MPH, CHES,
Health Educator



October 29, 2019

The 2016-2017 Bolindale Farmers Markets were located at Bolindale Park and the 2018-2019 market were located at the Bolindale Christian Church. Once a month for the 2019 season, Pop-Up Farmers' Markets were held at Bolindale Christian Church located on Fairview Avenue in Warren, Ohio. The markets were held on July 3rd, August 14th, September 11th, and October 9th from 3:00 PM- 6:00 PM. Total attendance for the entire Farmer's Market season was approximately 63 participants. Overall, despite some rainy weather and slow starts, the turnout to the market was an improvement.

July 3 Market:

- 27 individuals in attendance
- 1 Produce Vendor
- Blood pressure checks

August 14 Market:

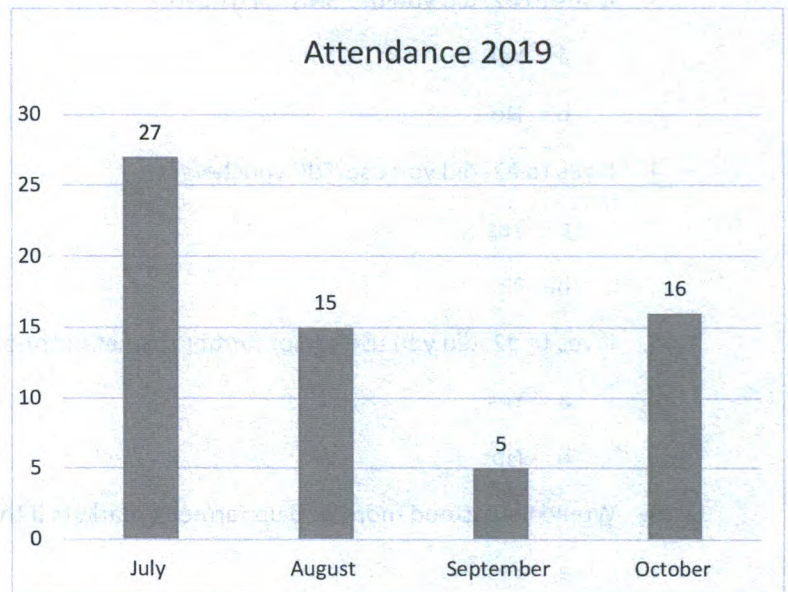
- 15 individuals in attendance
- 1 Produce Vendor
- Blood pressure checks

September 11 Market:

- 5 individuals in attendance
- 1 produce Vendor
- Blood pressure checks

October 9 Market:

- 16 individuals in attendance
- 1 Produce Vendor
- Blood pressure checks
- No surveys were collected



Survey Results:

At a Market, attendees were asked to complete a short 8 question anonymous survey about their experience at the market, access to food, and healthy eating habits.

1. Are you a Bolindale resident?
 - a. Yes
 - b. No, zip code_____
2. Did you make any purchases from the Framer's Market today?
 - a. Yes
 - b. No
3. If yes to #2, did you use SNAP /EBT card?
 - a. Yes
 - b. No
4. If yes to #2, did you use WIC vouchers?
 - a. Yes
 - b. No
5. If yes to #2, did you use senior farmer market nutrition vouchers?
 - a. Yes
 - b. No
6. Would you attend more pop up farmer's markets if they were available?
 - a. Yes
 - b. No
7. How often would you like to see the pop-up farmer's market at Bolindale Park?
 - a. Weekly
 - b. 2x/month
 - c. 3x/month
8. What more would you like to see offered at the Bolindale popup Farmers Markets?
 - a. Produce
 - b. Honey/maple
 - c. Bakery

d. Crafts

e. Other: _____

What are your hobbies?

What are your hobbies?



What are your hobbies?

What are your hobbies?

What are your hobbies?



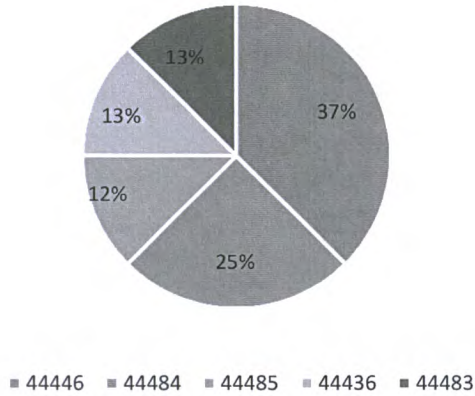
What are your hobbies?

What are your hobbies?

Question 1: Are you a Bolindale resident?

For the 2019 season, we asked attendees to identify which zip code they currently live in.

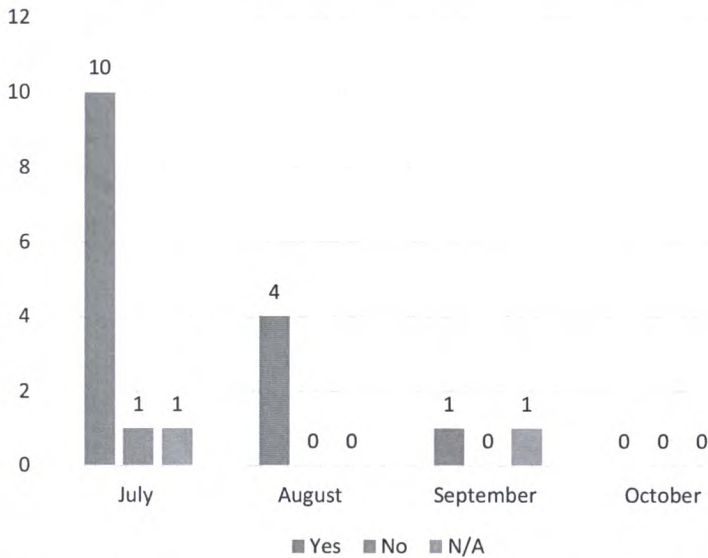
Where Attendees Reside



- 38% of attendees reported being from the Howland Township, where the Bolindale neighborhood is our target community.
- 37% are from the zip code of 44446
- 25% are from the zip code of 44484
- 13% are from the zip code 44436
- 13% are from the zip code 44483
- 12% are from the zip code 44485

Question 2: Did you make any purchases at the Market today?

Did you make any purchases today?



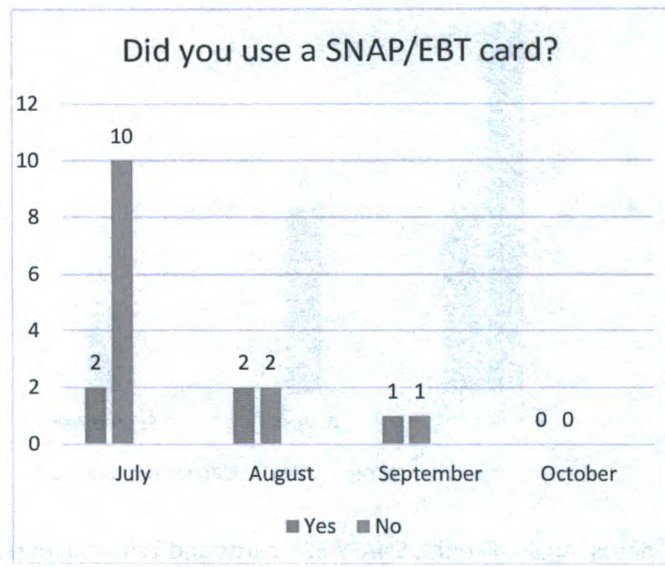
While having a great start to the Farmer Market season, the number of attendees decreased and so did the number of purchases. It's important that when Farmer's Markets are out and open, they are properly advertised. Many times throughout the season, the market was rained out, which had an impact on the attendance as well as the purchase numbers. Those individuals who attend markets must be purchasing goods to use their purchasing power and support local businesses and farmers. Location can also impact the number of

goods purchased. The location of this market is next to Bolindale Christian Church and sometimes took place while they were giving food to families in need. If individuals are struggling to provide meals to their families, it is not always the best decision to have a table selling well for those who cannot afford it but would like to purchase. There were no surveys collected in October.

In future market surveys, it would be helpful to have a follow-up question. The follow-up question should ask attendees what the barriers were preventing them to make purchases. There should also be a question asking if they received any food from a food bank and or pantry, to see the demographics of individuals who attend these markets consistently.

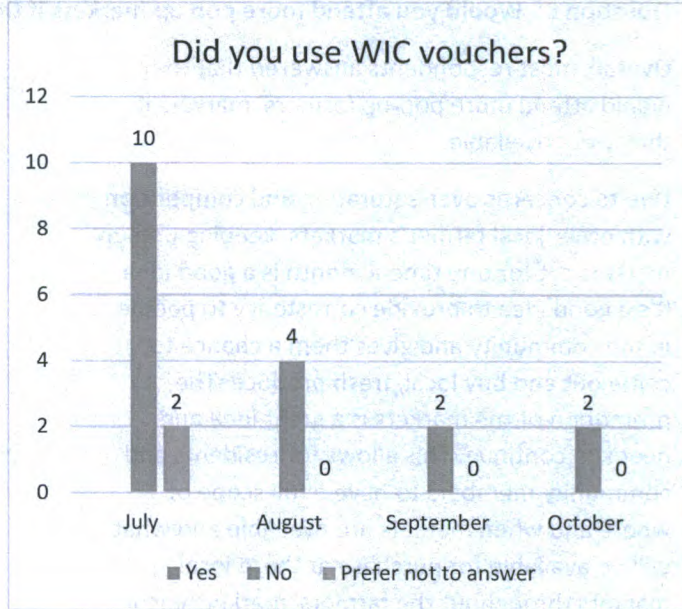
Question 3; If yes to #2, did you use SNAP/ EBT card?

For the most part, most individuals did not use SNAP or EBT Cards to purchase goods. Some strategies to consider to increase the number of purchases at the markets is to advertise that SNAP and EBT cards are accepted as well as the Double Up program. While this is being advertised, not all participants at the markets are aware of the programs. I believe that on the signage that is placed around to bring more people in, it should state that SNAP and EBT cards are acceptable forms of payments for the Market. Another consideration is to inform all individuals about the ability to use EBT/SNAP card or the Double Up program in our advertisements and in person.

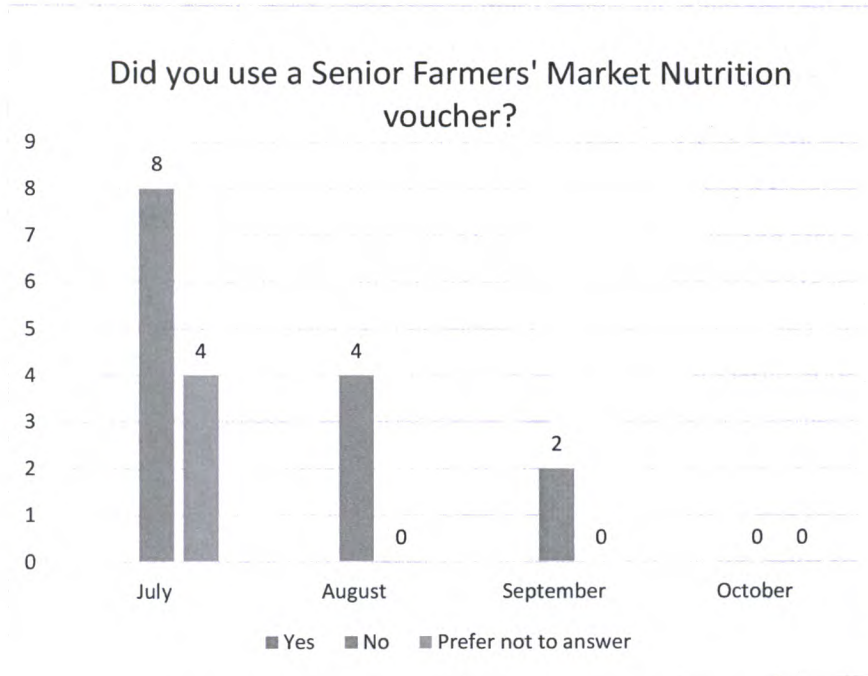


Question 4: If yes to #2, did you use WIC vouchers?

Overall, most individuals did not use their WIC vouchers to purchase goods. There are reasons as to why include not qualifying for vouchers, or not having any vouchers left to use for the month. Just like the advertisement for the use of SNAP/ EBT cards, the WIC vouchers are acceptable forms of payment for the Market. While attendees are attending the market, it should be expressed that SNAP and EBT cards, and WIC vouchers are all acceptable forms of payments. The addition of the WIC vouchers was created to help women, infants, and children purchase fresh produce and goods from local vendors to ensure their health and overall wellbeing.



Question 5: If yes to #2, did you use Senior Farmers Market Nutrition Voucher?



Overall, most individuals did not use their vouchers. This can be because they do not meet the requirements or they preferred not to answer. The Department of Aging partners with different area agencies to be able to provide eligible seniors ten \$5 coupons to use at participating farmer's markets and roadside stands. It was designed to help low-income seniors with access to locally grown fruits, vegetables, honey, and

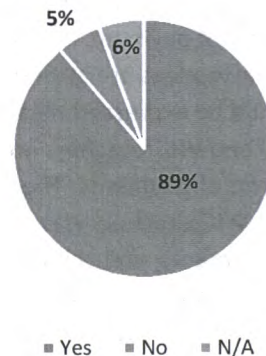
herbs. Again, like the SNAP/ EBT cards and WIC vouchers, the Senior Farmers Market Nutrition Vouchers are acceptable forms of payment. This information needs to be advertised and educated to everyone interested in attending the Markets.

Question 6: Would you attend more pop up markets if they were available?

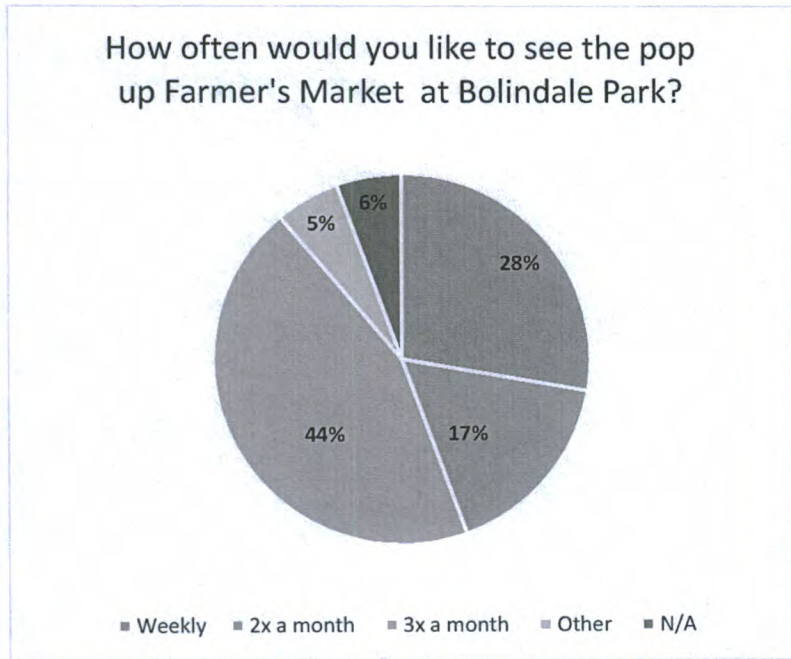
Overall, most respondents answered that they would attend more pop-up farmers' markets if they were available.

Due to concerns over-saturation and competition with other local farmer's markets, keeping pop up markets set for one time a month is a good idea. It's a good idea to provide consistency to people in the community and gives them a chance to come out and buy local, fresh produce. The promotion of the markets is a great idea and needs to continue. This allows for residents and community members to have a full scope of where and when markets are available and what will be available for purchase at these local markets throughout the farmers' market season.

Would you attend more pop up Farmers's Markets if they were available?



Question 7: How often would you like to see the pop-up market at Bolindale Park?

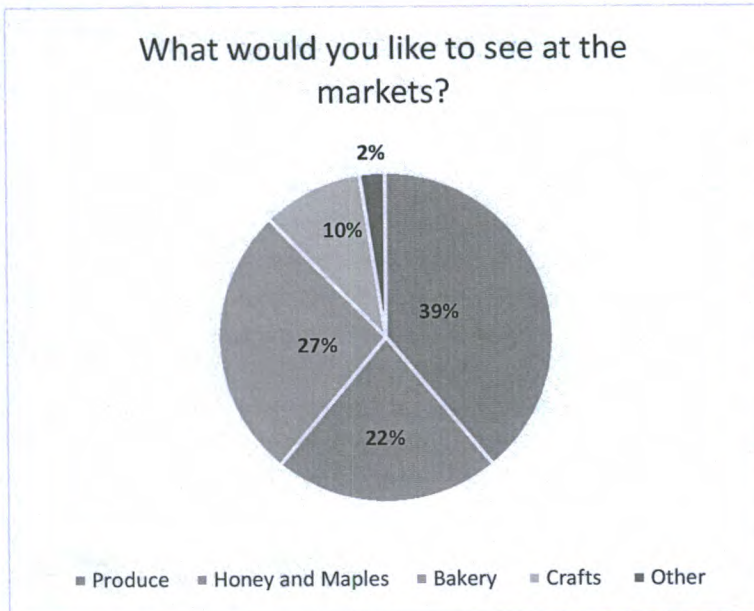


The best way to access the needs of the community is to ask what they need. We asked all attendees how often they would like to see these Markets at the Bolindale Park location. 44% would like to see the park 3 times a month. 28% said they would like to see the market weekly. 17% said they would like to see the market 2 times a month. 5% said they would like to see another period that included having the market 1 time a month, but we currently hold the market one time a month. 5% did not answer the question and left it blank. This community has expressed that

they would like to see the Farmers Market at least twice a month, if not more.

A follow-up question should be asked as to see why they would like to see more of the market and options should include lack of transportation, prices are fair/unfair, etc.

Question 8: What more would you like to see offered a the Bolindale Pop-up Farmers' Markets?



Overall, most respondents would like to see more produce and goods offered at the markets. 39% would like to see more produce offered. 27% of respondents would like to see more bakery items. 22% of respondents would like to see honey and maples available for purchase. 10% would like to see crafts available to do at the market. 2% of respondents would like to see other things at the market that includes more of just everything.

Getting more vendors that offer more goods and products should increase attendance and purchasing.



2019 South Warren

Quinby Park Pop-Up Farmers' Market Survey Results

Ukinebo O'Basuyi, CHC Intern & Jenna Amerine, MPH, CHES, Health Educator



October 29, 2019

Once a month for the 2019 market season, Pop-Up Farmers' Markets were held at Quinby Park located on Austin Avenue in Warren, Ohio. The markets were held on July 12th, August 9th, September 13th, and October 4th from 3:00 PM- 6:00 PM with the collaboration of the Trumbull Neighborhood Partnership. Total attendance for the entire Farmer's Market season was approximately 193 participants. Overall, with weather conditions and community differences, the number of participants declined from the previous year by 84 individuals.

July 12 Market:

- 53 individuals in attendance
- 1 Produce vendor
- Food Demo
- Door canvassing was conducted by the Trumbull Neighborhood Partnership

August 9 Market:

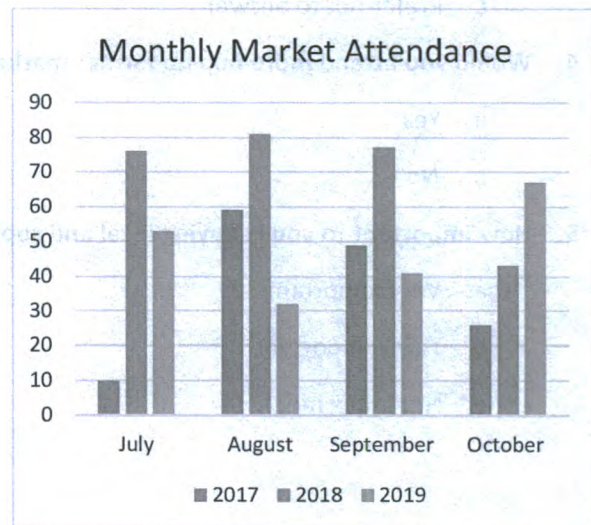
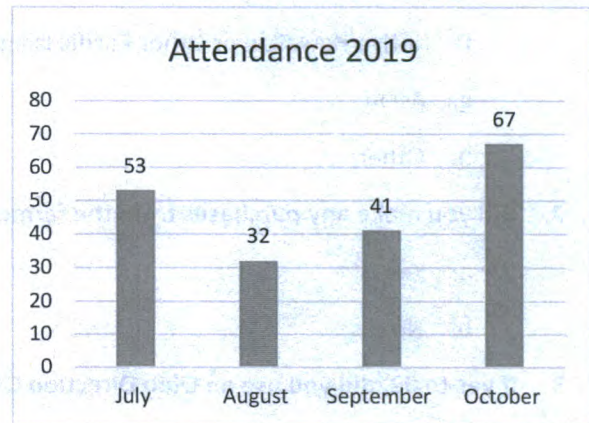
- 32 individuals in attendance
- 1 Produce Vendor and included Bake sale items

September 13 Market:

- 41 individuals in attendance
- 2 Produce Vendors one included Bake Sale Items
- 1 Craft table
- 23 Bike Helmets distributed
- Food demo

October 4 Market:

- 67 individuals in attendance
- 1 Produce vendor, 1 Craft table, 26 Bike Helmets distributed



Survey Results:

At a Market, attendees were asked to complete a short 10 question anonymous survey about their experience at the market. They also had the option to put their contact information on the survey for us to contact them about the answers provided and for the \$10.00 Warren Farmer Market Gift Card.

1. What is your current zip code?

How would you describe yourself?

- a. White
 - b. American Indian or Alaskan Native
 - c. Hispanic or Latino
 - d. Middle eastern or North African
 - e. Black or African American
 - f. Native Hawaiian or Other Pacific Islander
 - g. Asian
 - h. Other:
- 2. Did you make any purchases from the farmer market today?**
- a. Yes
 - b. No
- 3. If yes to #2, did you use an Ohio Direction Card to purchase tokens at the market?**
- a. Yes
 - b. No
 - c. Prefer not to answer
- 4. Would you attend more pop up farmer markets if they were available?**
- a. Yes
 - b. No
- 5. How important to you is buying local and supporting local Farmer's Markets and vendors?**
- a. Very important
 - b. Fairly important
 - c. Not important

6. How did you get here today?

- a. Drove
- b. Walked
- c. Bicycle

7. How far did you have to travel (in minutes)?

8. How did you hear about the market?

- a. Social media
- b. A friend or family member
- c. Someone came to my house to invite me
- d. I drove by and noticed the market

9. How can we make the market more accessible to you?

- a. Hold the Quinby market more often
- b. Offer the market at more locations
- c. Offer free transportation
- d. Other:

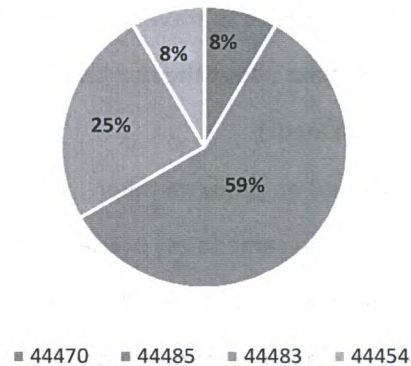
10. What would you like to see more of the market?

Question 1: What is your current zip code?

For the 2019 season, we asked participants to identify what their current zip code was.

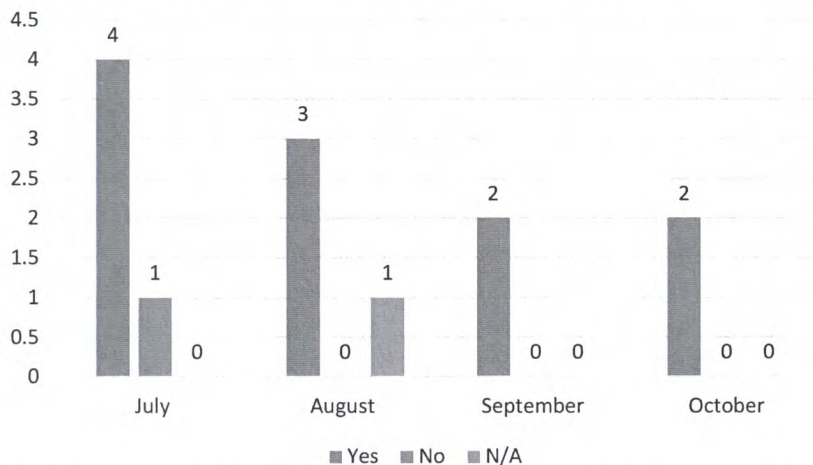
- 59% of attendees reported that their current zip code was 44485.
- 25% of attendees reported that their current zip code was 44483.
- 8% of attendees reported that their current zip code was 44454.
- 8% of attendees reported that their current zip code was 44470.

Where attendees reside



Question 2: Did you make any purchases from the farmer market today?

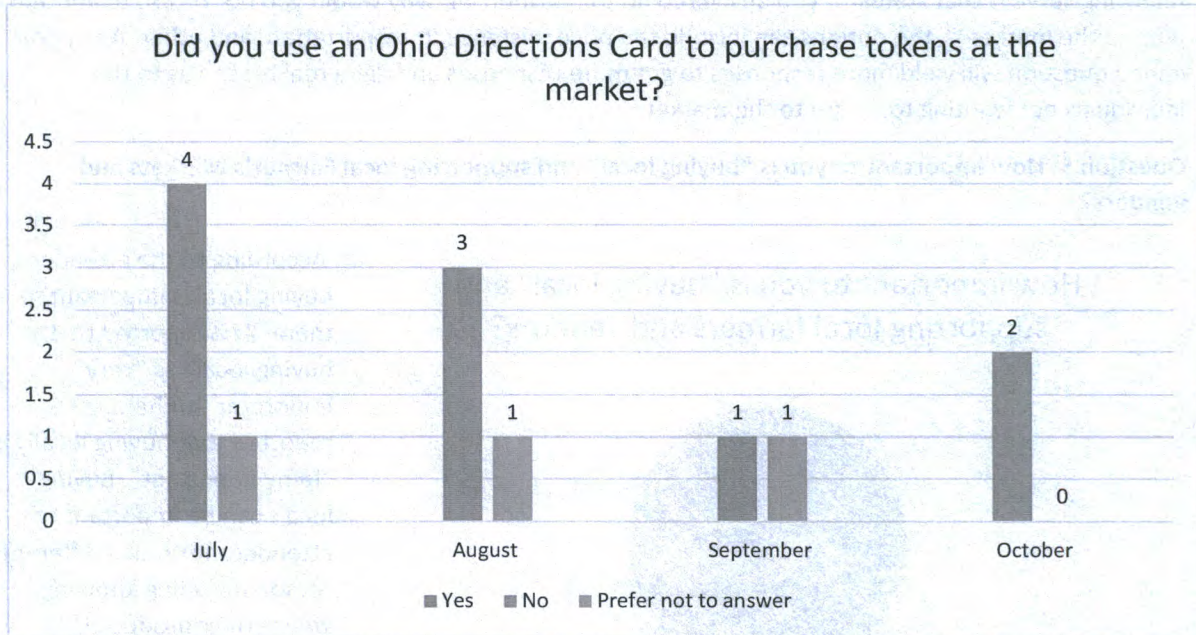
Did you make any purchases today?



While having a high attendance is a good sign that the market was effective with promoting and advertising, it's equally as important to have those who come to purchase items. Purchasing items help the validity of the need for the Markets and having fresh produce, bakery items, activities, and food preparation readily available to the community during the season.

Many people also do not want to fill out surveys after completing their shopping or just attending the market. This should be kept in mind when looking at the survey results and analyzing the number of purchases made. Future market surveys should include follow up questions for attendees who are not making purchases to better understand what the reason is for not purchasing and shopping at the Market.

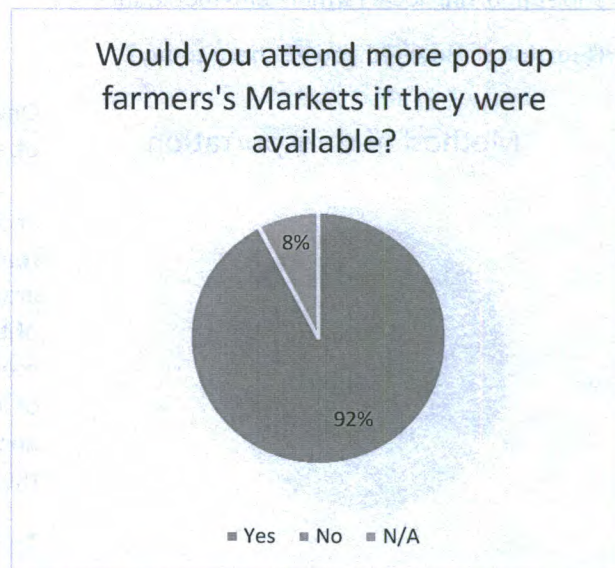
Question 3: If yes to #2, did you use an Ohio Direction Card to purchase tokens at the market?



To increase the amount of purchasing that occurs at each market may include the advertisement that the Ohio Direction Card, Credit Card, and Cash are all acceptable payments to partake in the market. Also, making sure attendees know that the Farmers Markets take part in the Double Up program. While the advertisement of taking the Ohio Direction Card, Credit Card, and Cash are being promoted, it may benefit the market to push other alternative advertisements so the target population is aware of the ability to use the various payment methods and or the Double Up program (if eligible).

Question 4: Would you attend more pop-up markets if they were available?

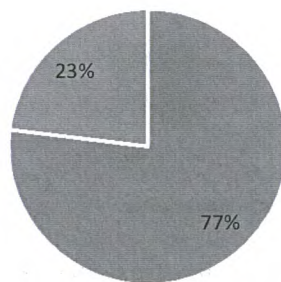
Overall. Most attendees answered that they would attend more pop up farmer's markets if they were available. Due to concerns of over saturation and competition with other local farmer's markets, keeping the pop-up markets set for one time per month is a good idea. Attendees have expressed that having the market more than once a month would be a good idea or even in other locations. There was not much indication as to why individuals would not attend other pop up farmer's markets, but some stated that the cost and distance. The downside of having the market in another location may be, the markets not being easily accessible for all attendees to be able to attend due to lack of transportation or the ability to walk.



To help to determine the reason for individuals not returning, there should be a question in the following surveys that states "If you answered no to question #4, why would you not return to another pop-up the market?", the options can include the price, distance, transportation, and other. An open-ended question will yield more responses to get more responses and get a real reason as to the individuals not wanting to return to the market.

Question 5: How important to you is "buying local" and supporting local Farmer's Markets and vendors?

How important to you is "buying local" and supporting local farmers and vendors?



■ Very Important ■ Fairly Important ■ Not Important

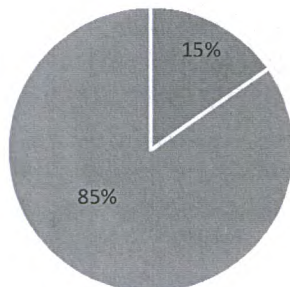
According to the attendees, buying local is important to them. 77% reported that buying locally is "very important" to them. 23% reported that buying locally is "fairly important". Buying locals can be important to attendees for much different reason including knowing where their produce is coming from and supporting local farmers.

Knowing exactly where your food is being produced is

appealing to many people and makes them more aware of what they are putting in their bodies. The produce is grown free of pesticides and other harsh chemicals. By purchasing items at farmer's markets, individuals are supporting the local economy, increasing access to fresh, nutritious foods, and preserving and supporting local farmers and merchants.

Question 6: How did you get here today?

Method of transportation

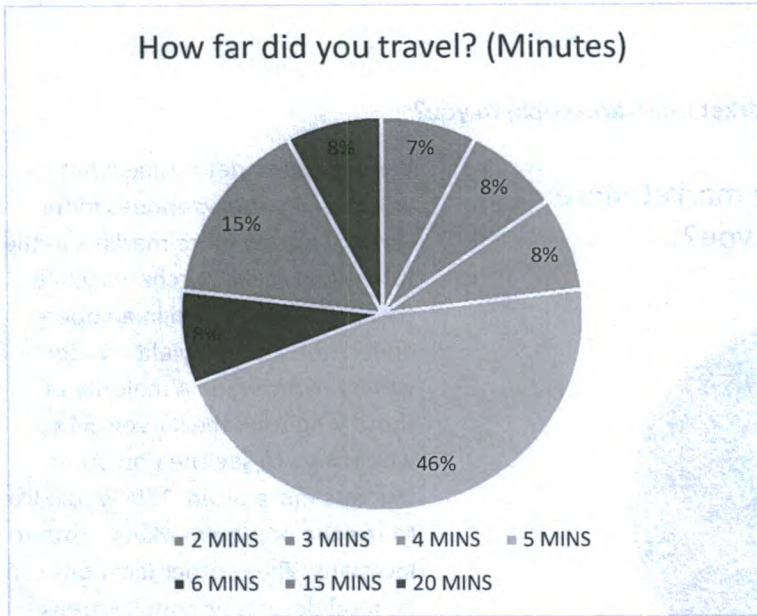


■ Walking ■ Driving

One of the reasons that these farmer markets are offered to create a way for those who are unable to go to a traditional grocery store or other markets to access healthy, nutritious foods. There are many reasons why individuals would be unable to go into the grocery store including the distance to the store, lack of transportation, and their abilities physically or mentally. When individuals partake in the advantage of local farmer's markets, they can get fresher produce and items. We surveyed those in attendance on how they commuted to the market, for the 2019 season:

- 85% of the participant's drove
- 15% of the participants walked

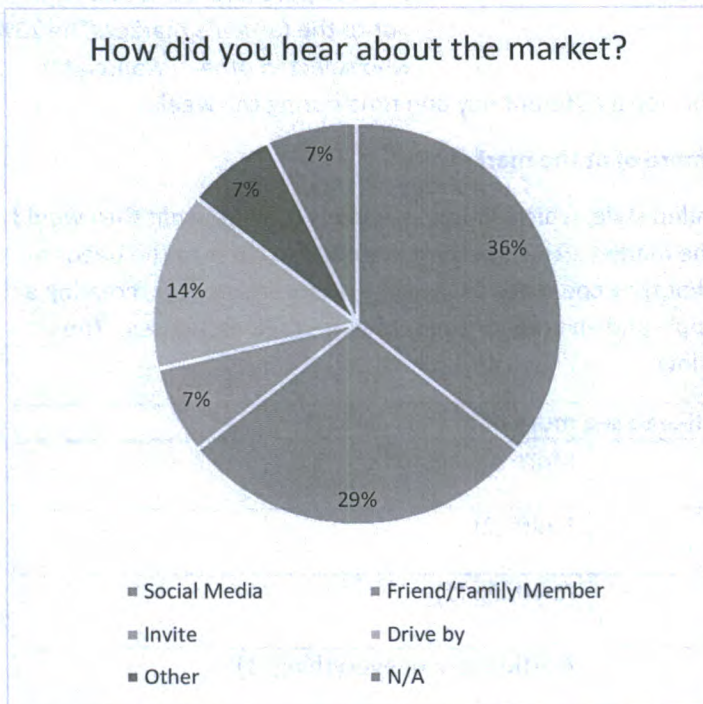
Question 7: How far did you travel (Minutes)



Most of our attendees this season had a 5-minute commute. The longest commute was 20 minutes, and the shortest commute was 2 minutes. Below is the table for the total distance traveled by attendees.

Distance (Minutes)	# of Attendees
2	1
3	1
4	1
5	6
6	1
15	2
20	1

Question 8: How did you hear about the market?



This year, the farmer's markets were advertised on many different platforms. The platforms included social media, personal invites, flyers, family and friends, and posted signage around the community. On social media, Facebook, there was an event created for each market and "boosted" with paid advertising, which allowed for the event to be shared to a greater audience. The events were shared on the Trumbull County Combined Health District page before the date of the event and described what the farmer's market would include and the location of the market.

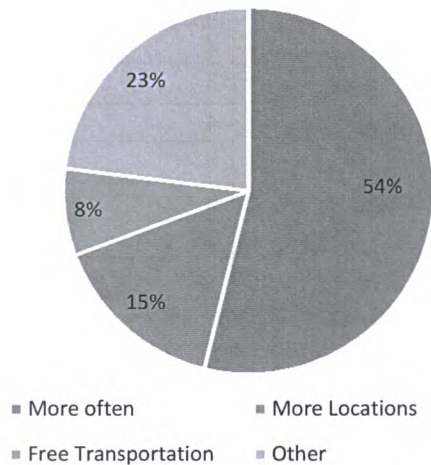
Members of Trumbull Neighborhood Partnership also advertised the farmer's markets and even went door-to-door in

the area to invite residents to come out and support the market. The utilization of printed advertisement was useful in getting the word out about the markets and when they will be held. There was posted signage on a blackboard placed on the days of markets, to let the general public know that

there was a market currently happening. This got many people just “driving by” to come to support the market.

Question 9: How can we make the market more accessible to you?

How can we make the market more accessible to you?



We wanted to determine what would make the attendees more likely to attend more markets in the future and make purchases while there. This was asked in an open-ended question, to yield a wider variety of answers. A majority of those who took the survey, 54%, would love to see the pop up markets more often. 15% would like to see the pop-up markets in other locations. These other locations can be food deserts or popular areas around Trumbull County. 8% would like to see free transportation for them to purchase items and come out to the farmer’s market. The 23% who selected others, wanted the

market to be at a different time. This can include a different day and time during the week.

Question 10: What would you like to see more of at the market?

This question was proposed in the open-ended style, which allows attendees to write what they would believe they would like to see more of at the markets. This question intended to cater to the needs of the community and find them something that they could not always find. In future surveys, creating a checkbox and having them select all that apply and an area for them to write their responses. The answers to the question are in the table below:

What would you like to see more of at the Market?	
More Vendors (3)	More Advertisements (1)
More Options (1)	Fruits (2)
More Produce(4)	Anything (1)
Lower Prices (1)	A little more of everything (1)



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS
Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483
www.tcchd.org



Public Health
Prevent. Promote. Protect.

Date: 11/13/19

To: TCCHD Board of Health

From: Natalie Markusic

RE: Board Accreditation Report – 11/20/19

PHEP. (20% of Time)

- Continued taking online training.
- Continued working on our Multi-Year Training and Exercise Plan (MYTEP) for FY 2020-2024.
- Completed the Exercise Request Form (ERF) and submitted to ODH.

CHIP. (3% of Time)

- CHIP completed.

Policies/Procedures. (2% of Time)

- Revised two procedures.
 - ENV-1090, Lot Split/Conceptual Approval
 - ADM-1200, Employee Recognition Policy

Strategic Planning. (50% of Time)

- Prepared data and documents for strategic planning meeting.
- Held meetings (team and staff).
- Held Strategic Planning training for staff.
- Conducted a SWOC analysis with staff

Workforce Development. (25% of Time)

- Continued preparing training materials for staff meeting.
- Held staff meeting/training session.